**OKCPTP Spring 2015 Meeting Minutes – Columbus, OH – March 20, 2015**

**Called to Order: 10:00 am**

**Call for Time-keeper: Tonya volunteered**

**Approval of Last Meeting Minutes:** 2014 Spring Meeting-minutes approved.

**Voting of New Officers and Nominations:** Nominations: Karen M for secretary and Amy B for Chair. Nominations still open until Fall meeting.

**Officer’s Reports:**

*Chair’s Report*: midwestern state agreement (MSARA) to make distance education courses easier across state lines, Ohio has joined with 19 other states. Unsure status regarding KY. ACAPT published strategic plan.

 *Secretary*: Need 2 volunteers to review minutes (Jamie and Karen volunteered). Certificate presented to Amy for all her hard work on our website. Certificates for Lynn and Kara will be sent in the mail for their efforts on the fall CEU course.

 *Treasurer*: Chalee-Audit to be done in fall since Chalee unable to make meeting. Dues due by end of month, waiting on 2 programs.

**Committee and Workgroup Reports:**

*OKCPTP Annual Workshop Planning Committee*: NW Group -Amy, Jean and Deb to meet regarding fall course. Julie was excited about course for CCCEs at CSM, 2:1 model from clinician prospective and implementation (two possible topics). Maybe use presentation and then panel. Maybe also target supervisors and managers as well. Make sure we offer assistance from programs for those interested in developing new clinical programs. Brainstorming sessions incorporated? Make it active as well. Who are some of our key partners to sit on our panel? Could also do individual invitation to key partners that many of our programs work with. Also to invite those who applied for CSM scholarship that did not receive it. Thinking about mid-October to early Nov or possible September. ELC is Oct 1-4 in Baltimore. OPTA leadership conference/scientific symposium is October 9th & 10. Interested in helping or presenting let, Amy know. Suzanne volunteered to help.

*Student SIG*: Tonya-student SIG doing well, great leadership. Full slate of candidates. Trying to get more info from reps at each school. Please try to make sure your student reps are getting on monthly calls. Huge number of students registered for OPTA conference. 12 teams for student challenge and is full. Idea to increase PTA school participation-possibly pair PT and PTA students regionally next year?? Electronic voting prior to conference, encourage students in vote, the SIG has their own page on the OPTA website. At last OPTA board meeting, Tonya presented way to increase the transition from student leadership into mentoring into OPTA. Other students you think should be mentored? Let Tonya know. Possibly going to move OSU student intern Blog into new professional blog.

*Clinical Education SIG*: Tonya-Cindy and Scott to put ‘year mailing’ subcommittee together. How can we be at the forefront of clin ed and change? Can we use HUB regarding research or initiatives for collaboration? The SIG wants to have good communication and connect people. Discussion occurred about varying issues regarding the yearly request from CCCEs. May invite reps from Genesis to next meeting, Tonya will contact Mary Lee and gain some information.

*PTA Consortium Report*: Jean-not present. Jean is the Assistant DCE at MSJ now. There is a lot of change in the PTA consortium at this time and no name given as to a new rep.

*Operations*-no report.

*Contemporary Issues*-authorship was discussed in this group. Consortium vs individual research needs to be considered. What is consortium based vs individual based? Should we have a research agenda? Data Management-what do we collect (meaningful data set developed) and can an individual member use that data? May need process for requesting that data. Christine to develop Survey Monkey for information from members. Should have timeframe so we know when request will be coming and maybe balance across the year. Maybe get grant for a better system to make entering data easier.

*Mentorship*: KOL (CI credentialing) and Peter D. Mosher Awards (ELC)- Submission of names; need volunteer to collect names and circulate a ballot; (previously announced at fall event). Need procedure, timeline, criteria etc. Then place on website for us and CIs. OPTA outstanding clinical ed faculty. Amy to add awards and recognition section on website. (see attached noted from committee)

**Old Business:**

Amy walked us through website updates. Discussed adding an “ask the expert” link. We could review questions and post those appropriate questions with answers.

**New Business:**

*New England Consortium Meeting-* two conversations have occurred. Can there be some collaboration? Are there some things we want to keep ours? Discussion on potential projects. Collaborate as consortium or hook people together? Maybe start with collaborative project to start (small). NE want to work on CEU courses. Is that what we want? Webinar vs online vs live? Journal article with expert panel type webinar, depth can be good. CI development is of interest of both consortia. Other ideas: student readiness, site credentialing, CCCE development, and placement process. They also discussed sharing forms and maybe some standardization. Do we need $ and build infrastructure?? Develop model practice for DCEs? Survey clinicians and CCCEs about their needs? Survey consortium about their priorities, activities etc.

*Clinical Partnerships for ACAPT National Clinical Education Consortium*: Going to have election of officers. Within consortium each program has a clinical partner. You set time frame, etc. but have to be APTA member. Programs sponsor clinical partner to come to meetings. Suggestion or mandated? Probably suggestion of the ideal. Many consortia are starting to invite clinicians to meetings. Might some of us share the expense of taking clinicians associated with our programs?

*April National Organ donation month*-can PT schools try to get as many as possible signed up, like Marquette challenge. Prize to be donated or $ from consortium?? Motion: OH/KY consortium to champion effort.

Time was given for work groups to meet and a brief summary was provided upon return to the large group.

**Adjourned**: (3:00pm)

**The Karen O’Loughlin Clinical Instructor Credentialing Award (KOLCICA)**

**Purpose of Award:** This award has been created to honor Karen O’Loughlin, PT, DPT, MA, one of the founding members of the consortium, and to promote the ongoing development and mentorship of clinical instructors in the Ohio-Kentucky region, which Dr. O’Loughlin is so passionate about. It is the intent of the award that clinical instructors of varying experience levels may be recognized with this award, as life-long learning is an essential component to being an exceptional clinical instructor.

**Nomination criteria:** Award nominees must be licensed PT educators living and/or working in the Ohio-Kentucky area. They may be either novice or experienced clinical instructors, but they must be eligible to still complete either the APTA Credentialed Clinical Instructor Program (CCIP) or the Advanced Credentialed Clinical Instructor Program (ACCIP).

 As determined by the nominating OKCPTP member institution, the nominee must also meet the following criteria:

1. Have demonstrated an interest in developing his/her clinical teaching skills
2. Show evidence of leadership in clinical education or the potential for becoming a future leader
3. Be a member of the American Physical Therapy Association

**Nomination & Selection procedures:**

1. Mentoring and Service Group will open **online nominations for the award January 15th.** All member institutions in the OKCPTP are eligible to nominate one individual for the award each year. The online nomination form will include the following: name of nominee, region (Ohio or Kentucky), and a brief rationale for the nomination describing how the nominee meets the above criteria. **Online nominations will close by February 15th each year.**
2. Volunteers to review nominations will be solicited from the entire consortium. This representative group will review the collated online nominations from the Mentorship and Service group**. They will provide their selection to the Mentorship and Service group by no later March 15th.**
3. The Mentorship and Service group will announce the winner to the entire OKCPTP following the selection. The Mentoring and Service group will also be responsible for the following:
	1. Notifying the individual who is selected
	2. Notifying the OKCPTP Treasurer
	3. Notifying Dr. O’Loughlin in writing of the award recipients
	4. Submitting a brief award announcement to the Ohio & Kentucky Physical Therapy Associations for distribution via blast e-mail to the community
	5. Posting on the OKCPTP website.

**Distribution of the Award:** Individuals selected for the award will receive a certificate of recognition and reimbursement for up to $300 for completion of either the Level I or Level II APTA Credentialed Clinical Instructor Program (CCIP). Award recipients must attend the course up-front and may then submit their registration and/or travel receipts to the OKCPTP Treasurer for reimbursement within 2 years.

**The Peter D. Mosher Educational Leadership Conference (ELC) Scholarship**

**Purpose of Award:** This award has been created to honor Peter D. Mosher, PT, DPT, OCS.

On December 7th, 2013 our esteemed colleague and friend, Peter Mosher, PT, DPT, OCS took his final breath at 32 years of age. Pete was an Assistant Professor and Director of Clinical Education at the College of Mount St. Joseph in Cincinnati, Ohio. He was also the Chair of the Ohio-Kentucky Consortium of Physical Therapy Programs for Clinical Education. Pete was an accomplished author and presenter in the profession of physical therapy. He left behind his beloved wife and partner of 15 years, Eileen (nee McGrath) and two beautiful children, Adah and Eamon as well as family members of his Pierson, Mosher, and McGrath-Seiffert families. Pete will always be remembered for his warm, genuine, spirit-filled character. His eloquence with words and commitment to the profession of physical therapy leave a strong legacy of compassion, excellence, and vision that will inspire others to take up the torch and continue.

This award is designed to recognize an individual who demonstrates the characteristics of compassion, excellence, and a vision for physical therapy clinical education.

**Nomination criteria:** Award nominees must be licensed PT educators who affiliate with at least one of the Ohio-Kentucky Consortium member institutions.

**Nomination & Selection Procedures:**

1. Clinicians will self-nominate for this award through an application process.
2. The Mentoring and Service Group will open the **online application form for the award on June 15th. (general application form to be developed with some basic demo info/key questions and short answers)**
3. **Online applications will close by July 1st.**
4. Volunteers to review nominations will be solicited from the entire consortium. This representative group will review the collated online nominations from the Mentorship and Service group**. They will provide their selection to the Mentorship and Service group by no later than August 1st.**
5. The Mentorship and Service group will announce the winner to the entire OKCPTP following the selection. The Mentoring and Service group will also be responsible for the following:
	1. Notifying the individual who is selected
	2. Notifying the OKCPTP Treasurer
	3. Notifying Pete’s family in writing of the award recipients as appropriate
	4. Submitting a brief award announcement to the Ohio & Kentucky Physical Therapy Associations for distribution via blast e-mail to the community
	5. Posting on the OKCPTP website.

**Distribution of the Award:** Individuals selected for the award will receive a certificate of recognition and reimbursement for $400 which can be used to help support registration fees, transportation, and/or lodging. Participants must pay up-front and submit receipts to the OKCPTP within two weeks of the event date (details to follow once selected). Reimbursement will then be provided within one month of the conference date.