

Mentoring and Service Workgroup

Date of Meeting: 10/29/15

Work Group Leader: Amelia Siles

Members Present: Karen, Erin, Deb, Amy, Amelia (Jean, Lynn, Robert absent.)

Prioritized Actionable Item(s)	Steps/Strategies Planned/Objectives and Members Facilitating	Time Frame/Deadline
- Scholarship Awards	<ul style="list-style-type: none"> Policy Revision + Post on website <ul style="list-style-type: none"> Karen Amy 	<ul style="list-style-type: none"> revise policies by Dec. 1st develop form for KOL by Jan 1 KOL. PPM.
- membership + Service	<ul style="list-style-type: none"> membership Drive Membership List CCCE + CI's o Clinical partners o clinicians <ul style="list-style-type: none"> Amy Deb <p>Name, contact, facility type, district, site name</p>	<ul style="list-style-type: none"> Complete by Dec. 31st Post on website by Spring meeting
- CE Portal Resources	<ul style="list-style-type: none"> Develop Portal - Needs Assessment - Resources to share FAQ's <ul style="list-style-type: none"> Amelia Amy (web support) Karen Erin 	<ul style="list-style-type: none"> - Needs Assessment - day Jan process by Spring meeting - draft by mid Jan - complete by Feb/march

- Social Media

Connecting E OPTA + KPTA
Twitter