**OKCPTPCE Audit 2012**

1. Review checkbook entries
2. Reconcile checkbook with most recent bank statement
3. Review current organization system
4. Confirm status with IRS and Secretary of State
5. Confirm if atypical expense noted in checkbook by audit then will reconcile with meeting minutes
6. List of concerns of auditor
7. Responses by Treasurer

Signature below signifies audit complete and accurate

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Auditor/Date Treasurer/Date