**OKCPTP Fall 2013 Meeting – Walsh University, North Canton, OH – September 19, 2013**

**Present:** Amy Both, Amy Hassen, Karen Vitak, Tonya Apke, Erin Thomas, Christine McCallum, Lindsey Elchert, Sean Gallivan, Janice Howman, Chalee Engelhard, Peri Jacobson, Leslie Simpson, Peter Mosher, Suzanne Giuffre, Jean Shannon.

**Called to Order:** 11:19 am

**Call for Time-keeper**: Tonya

**Approval of Last Meeting Minutes:** Change meeting date (stated “Spring 2012”). Clarification of Mayo clinic system (PT department at Mayo pays another department in the hospital for the ability to have students). Minutes approved with corrections.

**Nominations:** Chair-Peter Mosher and Amy Both nominated. Suzanne nominated for secretary. Nominations to continue until Sunday. A survey monkey ballot will be generated next week for voting. If Amy voted in for Chair, a special election will be done for vice chair. Otherwise, nominations in Spring 2014 will be taken for Vice Chair and Treasurer.

**Officer’s Reports:**

Chair’s & Vice Chair’s Report: No response back Academic Council Board of Directors.

 Secretary: Need 2 volunteers to review minutes (Karen V. and Sean G.)

 Treasurer: Chalee distributed handouts regarding the budget. May want to upgrade our PayPal account if we use it more often. Chalee set up online banking access, this will make it easier for Treasurer and for the audit to be done annually. Online user name and passwords for account to be shared with auditor in case unforeseen incident occurs. Balance appears high ($8351.57 in bank and $1348.30 PayPal) however no expenses have been paid out this year or for course tomorrow. Contract for speakers has been drafted and being reviewed. May need to discuss amount for course since account balance is good (consider decreasing cost for participants). Suggestions for use of money were made: online CEU courses, research, website, etc. Report back from mentorship and operations work group for website development (need public and private access or 2 separate websites).

Working lunch with Chad Cook: he gave us handouts and we discussed authorship and being good stewards of our data base.

**Committee Reports:**

**OKCPTP Annual Workshop Planning Committee**: SW OH/KY will host course next fall.

**Student SIG:** SIG will meet at leadership conference next month. Student/faculty affairs committee is being combined. Student affairs chair will supervise Student SIG. Faculty liaisons (Suzanne PT and Terry Dinsmore PTA) to join the committee as co-chairs. Student symposium will no longer be separate (still have small amount of own programming), they can attend regular programing. Committee is looking for additional members. Idea: consortium to give $ for trophy each year for student challenge that can stay with school who wins.

**PTA Consortium Report**: PTA SIG having special meeting to look at PTA education and how PTAs fit into PT. Looking at when students rotate through clinical education. 18 current programs, 3 programs in candidacy and have not attended a meeting, however have been invited. Discussion about new, opening PT and PTA programs. Mount Union in newspaper regarding opening new PT program. Another possible in central Ohio, Bradford just opened PTA program. Do we want to allow these new programs to join us before CAPTE full approval? Do we want to generate a letter from programs to clinical sites regarding new programs starting? Go back and talk to your directors. Question posed about PTA to PT program at Findlay in regard to A & P requirement. Will to look at case by case, might be weekend course, otherwise course needs to be within last 5 years.

**Old Business:**

Bylaw changes: will circulate for comments, vote on in spring. May need to make changes to membership clause.

Consortium Data: Janice presented data as organized by her student groups with the goal of now turning the data over to the consortium. Discussion occurred regarding quality of data, use of annual March mailing, housing of data (needs to be secure-yahoo site password protected, goggle could be). Convert to Google? Get rid of yahoo group, switch to Google and make password protected?

**New Business:**

State Authorization and interstate reciprocity regarding Distance Learning: Legislation passed federally stating you need state authorization to have students do clinicals/distance learning outside of state. Needs to be completed by July 2014. UC’s legal department is dealing with this currently, been working on this for a few years. UK: KY charges $5000 annually for students to do distance learning in the state despite number of students. There is an institution and State authorization process. Need state authorization from each state of clinical placements or will be fined. Talk to your legal counsel. Plan to follow-up with discussion at spring meeting as far as what we find out about this at our own institutions.

**Work Group Breakout Notes**

**Contemporary Issues**: will work on the draft of the scholarship/research policy. Identified points that should go into the policy: consortium data, authorship, data management among a few other things. Focus will be on consortium research and research using consortium data. Individuals are still able to collaborate amongst themselves, but will not fall under the consortium policy. We may also develop a template for a researcher to fill out to make request for consideration.

Next step: what type of consortium data would we want to keep? A data set has been started by Janice and her students. Will continue to develop.

**Operations committee:** discussed terminology suggestion-order (initial, intermediate, final) + placement (concurrent, integrated, post-diadatic) + length (weeks) + setting (rotation type). Should Sean share letter on clinical education list serve? Yes. And ask if others had a response. Janice to share information that she is disseminating to clinicians about Academic Counsil initiative.

Ideas to develop website to be presented at next meeting.

Vision of shared mailing for March 1 annual slot form. Could we pilot a shared form with select group of CCCE? May in the future have to pay for survey tool? Acadaware’s next step for those who have that service. Christine and Suzanne to work on this. Some universities using E value (not set up for PT-would have to customize).

**Mentorship/Service:** discussed sharing of resources, if you have a presentation, power point, notes-upload to see what others have done. Then look at what topics could be developed into CEUs. Folder with Bios for CEU apps (please fill out on yahoo groups). Then take to online later.

Sponsoring clinicians/KOL credentialing program: KOL does want the person receiving it be an APTA member, do we need something for non-members? Another program for ELC scholarships?

Other: Ohio will be involved in APTA initiative where membership will gradually increase over 3-5 years, so that price slowly increases after graduation (ramp up).

**Adjourned:** 3:40 pm

**Next meeting:** TBA-Spring 2014