

OKCPTP Spring Meeting Agenda – Columbus, OH – May 20, 2016

Called to Order: (10:03 am)

Call for Time-keeper: (10:03am) **Time Keeper:** Carrie Hawkins

Introductions: (10:04-10:05am) Deb Belcher, Beth Quinn, Carrie Hawkins, Jean Weaver, Kara Lee, Jamie Bayliss, Christine McCallum, Chalee Engelhard, Janice Howman, Amy Both, Lynn English, Erin Thomas, Amelia Siles, Sean Gallivan

Approval of Last Meeting Minutes: (10:06-10:07 am)

2015 Fall Meeting-minutes approved

2 volunteers need to review today's minutes: Erin Thomas, Beth Quinn

Nomination of Officers: (10:07-10:15am) *Nominations for Vice-Chair and Treasurer - Spring of 2016; voting Fall 2016*

Chalee Engelhard requested to step down from Treasurer, Janice Howman is interested in stepping down as Vice-Chair

Cara Carramusa nominated by Christine McCallum; Carrie Hawkins has self-nominated for Vice-Chair

Email to be sent out to entire consortium to ask for nominations by Janice

Old Business: (10:15am-10:52am)

Organ Donor Drive: Sean 7 schools participated this year; University of Kentucky won the For Pete's Sake Organ Donation challenge (85 new donors); total number new of new organ donors with this charge is 170

Bylaws Revision: Request for a committee of 3 individuals: Jamie Bayliss, Christine McCallum, Kara Lee

Need to clarify role of officers, what are the privileges of membership, suggestions have to be posted to the membership 30 days prior to meeting, must have a quorum in order to vote on the bylaws in the Fall 2016

Christine suggested making a change in bylaws to incorporate technology voting as well as in-person voting

Drayer PT: ?any updates Lynn is trying to schedule a phone call with Ashlee and Jesse to follow up on the situation regarding students working with Anthem insured patients

Payments to Clinical Sites: ?any updates No updates at this time

New Business: (10:40-11:15am)

- Discussion about new program development and acquisition of clinical sites to meet CAPTE requirements; new programs are now requesting clinical slot offers 1-2 years out; discussion about program expansion and limitations by CAPTE
- Discussed the importance of educating higher administration about the effects these things will have on our current accredited programs
- Discussion about strategies to obtain clinical slots by having discussions with CCCEs, sending additional emails, making phone calls; consideration for what the CCCEs need and what they want to assist them with the process of student placement; recognition of clinical sites perhaps at a consortium level and not a program level; inquiring what CCCEs need help with so that we can assist with mentoring OR do programs need to better educate our current students about being clinical instructors through the use of curriculum
- Proposal to put together a session for the students at the OPTA Symposium next year – student involvement would be really great as opposed to just DCEs providing the information
- One of the bigger concerns is the clinical placement process (individual program versus consortium level)

Discussion about how to get CCCEs involved:

- Suggestion to invite CCCEs to education the day before the fall CE offering
 - Is there a group already doing this?
- Could CCCEs run round table discussions at our fall CE?
- Are there training programs that can be adapted from others to assist in mentoring and training CCCEs?
- Possible courses that can be posted for the clinical sites on the website (online)
- Possibility of providing a CCCE training for the 2017 fall CE (face to face, online)
 - New England consortium does have a training available to CCCE (Ellen Wetherbee)

??Future Consortium Retreat - Tabled at this time, Amy will send out an email

Clinical Pre-Clinical Requirements/Onboarding/Orientation – concerns about student requirements not coming back in time prior to the start of a clinical; many programs use Castle Branch to assist with background checks; clarification on BCI/FBI and Ohio licensure

Workgroup Meetings-continue to further items prioritized at the Fall 2015 meeting

(11:15AM to 1:30 PM)

*See Attached Work Group Strategic Planning Form

Group Discussion to inform Workgroup Meetings

Operations

- ACCOMPLISHED: Standardized March Mailing form!!
- Coordinate with Mentoring to identify topics for website updates

- *Coordinate with Contemporary Issues to look at possible building blocks of moving toward a Regional Core Network*

Mentoring

- *ACCOMPLISHED*: *KOL Award process completed and awarded, successful membership drive with consortial help, Mentor to Mentor Network (established (Suggestion to have them set up a Yahoo email group)*
- *Peter D. Mosher Award Application Development*
- *CE Portal Development & Needs Assessment*
- *FAQ's*
- *Social Media Connections*

Contemporary Issues

- *ACCOMPLISHED*: *Combined 2017 clinical education calendar completed and shared via website during March mailing timeframe! Consortium proposal for an Educational Session at ELC was submitted!*
- *Data Management Plan/Allowances*
- *Research Activities Document-?approval*
- *Support for seeking grant for establishment of a Regional Core Network*

Officer's Reports: (1:34-1:53 pm)

Chair's Report: Amy

ACAPT Communications: ACAPT blast of the week goes to the ACAPT rep

State Authorization Reciprocity Act Update: Kentucky passed legislation to have the lobbyists support the consideration to join SARA; conversation that North Carolina may be joining in fall

Website Update: No new updates

- *Membership* - About 300 members
- *Statistics* - Over 1000 visitors

Vice Chair: Janice No report

Secretary: Jamie No report

Treasurer: Chalee (See attached report)

- Paypal account at \$0
- Current account balance ~15000.00 with a loss of \$1,107.78
- Correction to be made re: Peter D. Mosher Award for 2016 will be \$850; each subsequent year will be \$600

Committee and Workgroup Reports: (1:53-3:02 pm)

Annual Workshop Planning Committee: Central Group (See attached document)

- Potential topics: information sharing between CCCEs and CI leaders to lead course
- Friday, November 18th at the James Hospital
- Parking fees to be added to course cost
- 4-5 topics of discussion and registrants rotate through the topic discussion
- Presentation at each station vs. round table discussion
- Topic ideas: placement process, strategies to capitalize on knowledge translation, specialization of clinics and reduction of student placement, adapting educational approach to student on first clinical rotation, concept of outcomes – are any using clinical education program strategically and what are the outcomes?, strategies for assessment (completion of the CPI)
 - Great consideration for *clinical specialties, educational approach to the early student, knowledge translation*
 - Consideration of rural practice as a specialty
 - Suggestion by CM to consider giving individuals more information on what the three ACAPT workgroups (standard terminology, readiness to enter clinical practice, ICE, student outcomes) are doing
- First hour – general overview of the current best practices nationally
- Suggestions: Tiffany Roland (knowledge translation – UK Medical Center), Emily Greene (specialty – KORT), Erik Drake (Spine Center – specialty); individuals to email suggestions to Amelia

NCCE: Christine, Chalee, and Janice

- Board is working on getting organized, develop rules of order, encourage membership
- Will have a meeting at ELC
- Goal to have regional consortia to meet at ELC to work together at a national level
- 4 academic and 4 clinical partners are currently involved in the NCCE work groups
- Individuals from ACAPT, CESIG, and individuals from Education Section are attempting to determine what everyone's roles are
- Directors at Large – attempting to develop a regional structure; regional structures have been rebuilt; there are multiple reps in each region for each program; now trying to determine what programs are not part of the NCCE region by region
- Voting for officers will be coming up in June

Clin Ed SIG: Tonya

- No update other than to vote for OPTA positions

Student SIG: Tonya

- Elections held at spring conference
- Will continue to do the school of the month
- OPTA retreat last weekend – upcoming focus will be on the 'new' member and having incentives for new grads to be members
- successful student challenge – Walsh University was the winner

PTA Consortium Report: Debra Belcher

- PTA consortium has had a lot of change over and are trying to rebuild
- Payment to clinical sites is only a minor issue for PTA at this time, more so in the northern sector as opposed to the southern sector of the state

- Issue of Bachelors of Science for PTA – the discussion has been ceased at this time despite many PTA programs being interested in transitioning to a BS
- CAPTE currently doesn't have standards for PTA as a BS, but there is discussion that CAPTE may ask for programs to be a pilot for trialing new standards
- There are some programs doing a 2 + 2 (first two years associate and second two years additional training)
- Proposal sent to APTA to reopen the discussion of PTA moving to BS; Ohio PTA consortium recently sent a letter to the APTA supporting the need for a BS
- In Ohio, 65 credit hours is the limit an associate program can have
- PTA schools (23) now have a new list serve in the state of Ohio
- Same concerns about limited clinical sites for PTA as well especially now that all PTA programs are on the same schedule
- Program applicant numbers and qualities are beginning to drop
- Some concern now re: policies because PTA programs are getting applicants who are under the age of 18

Operations Recap: Carrie and Kara

- Tabling terminology, policies, dress code, and attendance
- March mailing slots: how do we ask for placements from sites
- More recognition for clinical partners (centers for excellence), featuring sites/CCCEs on the website??

Contemporary Issues Recap: Janice and Christine

- Draft of policy of use of consortium data firmed up as well as permission to use data independently– will be discussed at a future date for a vote
- Conversation about RCN
 - Is there a central person who can manage all of our work?
 - Where do we get the funding?
 - The Research Practice Partnership Program has been suggested to submit a grant that could help fund a pilot program (academic programs and clinical sites) to develop a small scale RCN (to assist with the clinical placement process)
 - Potential funding through ACAPT in the future
 - Suggestion by Amelia to have a small group of programs to create a web-based program/server that can serve as a mechanism to get offers back
 - Maybe a focus group needs to be developed to determine what is needed or what sites/CCCEs are interested in from the consortium
 - Motion made for a subgroup to look at the feasibility of submitting a grant
 - Christine, Chalee, Janice, Sean, Jamie, Beth, Amelia
 - All in favor of the motion

Mentorship Recap: Amelia

- ELC scholarship will open June 1st via an electronic survey (Qualtrics)
- Call for a committee to read the nominations between July 1st and July 25th : Beth, Lynn, Sean, Jamie, Amelia
- Discussion about whether or not to adjust the amount of support for the winner of the Peter D. Mosher to ELC based on location of annually
 - Motion to adjust the fund total for ELC annually, all in favor

- Motion on what amount or percentage would be appropriate for the 2016 year – motion made to support up to \$1000 for this year's candidate, denied. Motion made to support up to \$1000 for this year's candidate to cover registration, flight, and hotel, all in favor
- Worked on a FAQ sheet and to solicit any CE programs people have already put together in order to put them on the web site

Adjourned: (3:02pm)